

STANDARDS AND TRAINING FOR CORRECTIONS PROGRAM

INVOICE FOR TUITION (T106)

See the *Policies and Procedures Manual for Training Providers, Billing Computation, Section 7.*

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|--|---|
| 1. Course Title: | 2. Certification Number: |
| 3. Date Completed: | 4. Location: |
| 5. Approved Min/Max Class Size: / | 6. Maximum Approved Tuition: \$
(as certified) |
| 7. Actual Allowable Course Costs: | \$ |
| 8. Actual Allowable Room Rental/Course Travel Costs: | \$ |
| 9. Actual Total Budget Costs: | TOTAL \$ |
| 10. Total number of participants charged for this course is: | |
| 11. Tuition per person (#9 divided by minimum class size): | \$ * |
| 12. Number of participants from department: | |
| 13. Total tuition cost for department: | \$ |

Please remit the payment listed in Item 13 to the address indicated below

Authorized Signature

Training Provider's Name

Address

City State Zip

()
Telephone Number

*If class size exceeds the approved maximum class size (#5), the billable tuition per trainee (#11) is computed by the following formula:

$$\begin{array}{r} \text{Tuition Per Person (\#11)} \\ \times \\ \text{Approved Maximum Class Size (\#5)} \\ \hline \div \\ \text{Number of Participants Charged (\#10)} \\ \hline = \\ \text{Billable Tuition Per Trainee} \end{array}$$